

**VIRGINIA ANNUAL CONFERENCE
of the
UNITED METHODIST CHURCH**

PASTOR'S FORM

[to be filled out annually in consultation with the Pastor/Staff Parish Relations Committee]

Pastor _____ Church/Charge _____ District _____

After meeting with the Pastor/Staff Relations Committee and discussing the pastoral needs of the Church/Charge, and after prayerful consideration and discernment concerning the needs of the Church/Charge and my gifts for ministry, I make the following advisory recommendation:

_____ I desire to remain at my present appointment.

_____ I prefer to remain at my present appointment. However, in the event that an appointment becomes available where my gifts for ministry are needed, I am willing to be considered. If a change occurs, I will work with the congregations to assure a smooth transition of pastoral leadership.

_____ I would like to be considered for a new appointment. However, in the event that a change does not occur, I will be willing to return to my present appointment.

_____ I desire a new appointment.

_____ I plan to retire at the next session of the Annual Conference.

_____ I plan to request an extension appointment.

I recognize that this recommendation is advisory to the Bishop and Cabinet, but affirm that it is my best judgment.

Factors I have considered in selecting the above recommendation include:

A) Missional needs of the Church/Charge:

1. _____
2. _____

B) Other factors (include personal issues, limits to availability, special circumstances and concerns, etc.)

1. _____
2. _____

I understand that The United Methodist Church is committed to appointing persons to churches without regard to race, ethnic origin, gender, color, disability, marital status, or age. [*The Book of Discipline (2004)*, Paragraph 430.1]

I have met with the Staff/Pastor Parish Relations Committee and discussed my request.

Signature of Pastor: _____ Date: _____

Signature of S/PPRC Chairperson _____ Date: _____

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PASTOR/STAFF PARISH RELATIONS COMMITTEE FORM

[to be filled out annually in consultation with the Pastor]

Pastor _____ Church/Charge _____ District _____

The Pastor/Staff Parish Relations Committee met on _____ (date). Following our discussion with our Pastor, and after prayerful consideration and discernment, we make the following advisory recommendation regarding the pastoral leadership for our Church/Charge:

- _____ It is in the best interest of our Church/Charge that our pastor be re-appointed for another year.
- _____ We would like for our pastor to be returned, but in the event a change is made, we will work with our new pastor to insure the continuation of the Church/Charge's ministry.
- _____ Our Church/Charge could benefit by a change in pastor, but in the event this does not occur, we will work with our current pastor for effective ministry in the year to come.
- _____ It is evident that a move is in order. We believe this decision represents the best interests of the Church/Charge.
- _____ It is our understanding that our pastor will not be re-appointed to this Church/Charge because of retirement, or extension ministry appointment, etc.

We recognize that this recommendation is advisory to the Bishop and Cabinet, but affirm that it is our best judgment.

Factors considered in selecting the above recommendation include:

A) Missional needs of the Church/Charge:

- 1. _____
- 2. _____

B) Other factors:

- 1. _____
- 2. _____

C) Does your Church/Charge: own a parsonage () provide a housing allowance () ?

Our signatures below mean:

1) We have met with our pastor and discussed our conclusions.

2) We understand that The United Methodist Church is committed to appointing persons to churches without regard to race, ethnic origin, gender, color, disability, marital status, or age. [*The Book of Discipline (2004)*, Paragraph 430.1]

Number of persons on committee: _____ Number present when recommendation was made: _____

Committee Chair's Signature: _____ Telephone: _____ E-mail: _____

The Staff/Pastor Parish Relations Committee members have discussed their recommendation with me.

Pastor's Signature: _____ Date: _____